



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

Memorandum

May 17, 2004

CN #22-04
CACFP #33-04

To: Administrators of the ADE Health and Nutrition Programs

From: Ann Hart, Director
Health and Nutrition Services

Holly Mohr, Program Director
School Health and Nutrition Services

Melissa Steinle, Program Director
Health and Nutrition Services

Subject: Civil Rights Guidance for Food and Nutrition Service (FNS)- Instruction 113

This memo is to let you know that you have an opportunity to provide feedback and comments regarding the proposed changes to the civil rights document that provides policy guidance for the Child Nutrition Programs. To view a complete copy of the document and an executive summary go to: <http://www.ade.az.gov/health-safety/cnp/CivilRights/Default.asp>

Comments are invited on, but not limited to: (a) Whether the FNS Instruction 113 accurately reflects current civil rights responsibilities and compliance activities; (b) the impact and burden imposed on FNS staff, State and local agencies and partners in complying with FNS Instruction 113; and (c) ways to enhance the quality, utility, and clarity of the information provided in the FNS Instruction 113. All comments will be reviewed and summarized for consideration in the final FNS Instruction 113.

Please send your comments on or before **June 1, 2004** to:

Michael G. Watts, Director
Civil Rights Division
Food and Nutrition Service, USDA
3101 Park Center Drive
Alexandria, Virginia 22302

If you have any questions about this memo please contact Anthony Copeland, Director, Office of Civil Rights, Western Region at (415) 705-1322 or Tony_Copeland@fns.usda.gov